



राष्ट्रीय प्रौद्योगिकी संस्थान गोवा National Institute of Technology Goa

कुनकोलिम, दक्षिण गोवा, गोवा -403703
Cuncoim, South Goa, Goa-403703

Date: 30-07-2024

Physical Reporting Schedule for newly admitted B.Tech. candidates through JoSAA/CSAB-2024 counseling for the Academic Year 2024-25.

The physical document verification for B.Tech. candidates admitted via JoSAA/CSAB-2024 are scheduled from August 10, 2024, to August 14, 2024, between 09:00 AM and 05:00 PM. The verification will take place in Mandovi Seminar Hall of the Institute. All candidates, along with their parents or guardians (if accompanying), *should report to Mandovi Seminar Hall, located diagonally opposite of the Admin Building*, according to the schedule provided below.

1. Physical Reporting of the candidates allotted to NIT Goa

Candidates are advised to fill their details through the NIT Goa MIS portal as mentioned below and pay the balance Institute's fee before Physical Reporting at NIT Goa.

Who can register in NIT Goa MIS Portal

- The candidates who have **accepted and secured** the allotted seat in **JoSAA-2024 (Round 1-6)** by **paying the partial admission fee**
- Candidates those who have allotted a seat in **CSAB SPECIAL ROUNDS** and paid **Institute Admission Fee – II**

2. Registration (ONLINE/OFFLINE)

- Register with NIT Goa MIS System using <http://mis.nitgoa.ac.in/misnitgoa/admission.aspx>
- **The above link will be active from 4th August (10.00 AM) to 15th August 2024 (05.00 PM).**
- Please fill all the fields in the NIT Goa MIS Portal (Personal and Academic related)
- Upload below mentioned documents along with recent Photo and Signature.
- Please take a printout of the online admission form after completion.

3. Schedule for the Physical Reporting at NIT Goa

Candidates should adhere to the following schedule for the smooth conduction of the admission process

S. No.	Reporting Date	Admission Quota
1	10 th – 11 th August 2024	All students who have secured admission under <i>GO category (For the student who has completed class XII in Goa)</i>
2	12 th – 14 th August 2024	All students who have secured admission under <i>OS & HS category</i>

4. Documents required for Physical Reporting

The following documents to be uploaded in the MIS portal and also bring the original documents during physical verification.

1. Admit Card of JEE (Main)



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2. Score Card of JEE (Main)
3. Provisional Admission Letter issued by JoSAA-2024 or CSAB-2024 after paying the PAF
4. Class X / Birth Certificate
5. Class XII Certificate/Marks List
6. Transfer Certificate issued from the last school/college attended
7. Study and Character Certificate issued from the last school/college attended
8. Photo ID proof as per Govt. India/State (Preferably Aadhar Card)
9. Medical Certificate (JoSAA format : Annexure VII)
10. Three Passport size photos
11. For Anti Ragging Undertaking (mandatory), candidates are required to register themselves on the UGC website (<http://www.antiragging.in>) >Forms>students undertaking>Select University>fill the details [***Institute Name: NIT Goa, Director: Prof. O R Jaiswal; Institute Phone number: 9765127163 and Nearest Police Station: Cuncolim Police Station***]
12. SC/ST Caste Certificate (if applicable)
13. OBC-NCL Caste Certificate issued after April 1, 2024 (if applicable)
14. Caste Validity Certificate is mandatory for Maharashtra candidates only (SC/ST/OBC-NCL)
15. GEN-EWS Certificate issued after April 1, 2024 (if applicable)
16. Certificate for Persons with Disabilities/UDID card (PwD) (if applicable)
17. Photocopies of the above documents to be submitted during physical reporting for the admission (Self attested)

Further during Physical reporting at NIT Goa, the following will be generated

18. NIT Goa MIS - Registration Report
19. Admission Letter

If any certificate is in language other than Hindi or English, translation of the same in English is to be produced with certification by the competent authority

5. Admission Confirmation

After successful completion of OFFLINE Reporting, you will receive a confirmation letter from the Admission In-Charge of NIT Goa

Note: Physical Reporting at NIT Goa by all candidates who have confirmed their seats through JoSAA and/or CSAB Special Rounds 2024 is **mandatory**. **Failure to report by the deadline will lead to cancellation of the provisionally allotted seat.**



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6. Steps to be followed during the Admission Process:

		Role of the Candidate	Role of the NIT Goa officials
Data Entry in MIS	Step 1	<ul style="list-style-type: none">Fill the details in NIT Goa MIS PortalUpload the Documents	<ul style="list-style-type: none">Verifying Officer will verify the documentsEmail will be sent to the candidate regarding document verification
	Step 2	<ul style="list-style-type: none">Pay the Fees (if applicable)	<ul style="list-style-type: none">Accountant will verify the Fees detailsEmail will be sent to the candidate regarding Fees Payment
Original Documents Verification	Step 3	<ul style="list-style-type: none">Visit Verifying officer with Original Certificates	<ul style="list-style-type: none">Verifying Officer will verify the original documents
	Step 4	<ul style="list-style-type: none">Visit Admission In- Charge	<ul style="list-style-type: none">Admission In-Charge will approve the Admission of the Candidate.Admission letter will be issued.

7. Hostel facilities

The hostel room allotments will be done at the time of physical reporting. The candidates may come prepared to stay in the hostel soon after the completion of admission formalities. Mess facility will be available from the date of reporting to the Hostel

8. Fee details

Balance Tuition fee required to be paid at the time of physical reporting

Sl. No	Category	Institute fee for first semester (in Rs)	Seat Acceptance Fee/Partial admission fee/Participation fee Paid to JoSAA/CSAB (in Rs) after deduction processing Fee of Rs. 5000	Balance Fee to be paid during Admission (in Rs)
1	GEN/OBC/EWS	84000	75000	9000
2	SC/ST/PWD	21500	32500	Nil

9. Hostel fee

Hostellers are required to pay a hostel fee of Rs. 44,250 at the time of hostel admission for the first semester, which includes the mess fee. Hostel authorities may be contacted in case of any queries

10. Fee Payment – Online mode only

Fee Structure of NIT Goa: https://nitgoa.ac.in/static/fee_structure_23-24_25july2023.pdf



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Fee Payment: https://mis.nitgoa.ac.in/misnitgoa/academic/ONLINEFEESCOLLECTION/online_payment.aspx

Please note that the payment link will be activated after online reporting and verification of the documents only.

11. Tuition Fee Waiver for B. Tech Students

- Students belonging to General , GEN-EWS & OBC-NCL category whose *family income* is less than Rs.1.00 lakh per annum shall be entitled to claim *refund of full Tuition fees (Rs.62500/-) on submission of latest income certificate from the revenue authorities not below the rank of Tehsildar/other Competent Authority of the concerned State issued on or after April 1, 2024 and other relevant supporting documents mentioned below.*
- Students belonging to General , GEN-EWS & OBC-NCL category whose *family income* is between Rs.1.00 lakh to Rs.5.00 lakh per annum shall be entitled to claim *refund of 2/3 Tuition fees (Rs.41667/-) on submission of latest income certificate from the revenue authorities not below the rank of Tehsildar/other Competent Authority of the concerned State issued on or after April 1, 2024 and other relevant supporting documents mentioned below.*
- Students belonging to SC/ST/PwD category *are exempted from the payment of Tuition fee.* (Income certificate not needed).

Students are required to pay the full first semester fee at the time of admission. Any balance amount will be refunded once the fee component is received from JoSAA/CSAB-2024.



Eligible candidates seeking fee remission need to submit the following documents, issued in this financial year *during physical reporting*:

- Family's income certificate issued on or after April 1, 2024
- Pan Card of the income certificate holder
- Form 16/ITR Return (If applicable)
- Aadhar Card
- Duly filled application form: <https://nitgoa.ac.in/uploads/NoticeforFeeRefund-2024-25.pdf>

The tuition fee refund will be processed only after NIT Goa receives the fee amount from JoSAA/CSAB-2024. *The refund will be issued upon verification of the submitted documents, which is tentatively scheduled by March 2025.*



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12. Orientation program and Commencement of classes

The classes for first semester B.Tech. students for the academic year 2024-25 would commence from Monday, August 19, 2024. The orientation /induction programme will be held from Friday, 16th August, 2024 onwards.

The Academic calendar for the first-year students is available in the website:

https://nitgoa.ac.in/static/Academic%20Calander_I%20Yr%20ODD%20Sem%2023july2024.pdf

13. Ragging

If any incident of ragging comes to the notice of the authority, concerned accused student shall be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him/her from the institution

14. Contacts (for clarifications)

Students can contact the following in-charges for their respective queries:

Admission In-Charge	Dr. Ravi Ragoju ugadmissions@nitgoa.ac.in 09404715466	Physical reporting related queries during the schedule
Dy. In-Charge,	Dr. E. S. Sreeraj sreeraj@nitgoa.ac.in 8975320849	Physical reporting related queries during the schedule
Dean Academics	Dr. C. Vyjayanthi dean.acad@nitgoa.ac.in	Academic related queries
First Year HoD	Dr. L Shangerganesh hod.hs@nitgoa.ac.in 9843517272	Class related queries and Orientation program
Chief Warden	Dr. E. Mallikharjun chiefwarden@nitgoa.ac.in 09404763245	Hostel related queries
Boys Hostel Warden	Dr. Lokesh Kumar Bramhane lokesh.bramhane@nitgoa.ac.in 700972760	Hostel room allotment for Boys
Girls Hostel Warden	Dr. B. Santhi santhi@nitgoa.ac.in 9902480050	Hostel room allotment for Girls
Assistant Registrar (Academic)	Mr. Amit Kabiraj asst.reg@nitgoa.ac.in 7020573870	Scholarship, Fee and other academic related queries
MIS Administrator	Mr. Nijin Mambrol nijin@nitgoa.ac.in 07907409656	Online filling in MIS portal

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Dr. Ravi Ragoju
Center In-charge,
NIT Goa B.Tech. Admissions
JoSAA/CSAB-2024
National Institute of Technology Goa.